

Great Ouseburn Parish Council

Minutes of the Annual Meeting of the Parish Council held on Wednesday 23rd May 2018
at 7.45 p.m. in the Jeff Gill Room at the Village Hall, Great Ouseburn.

Present: Mr K Scott (Chairman), Mr B Robinson (Vice Chair), Mrs Rachel Kay, Mr Dave Meakin, Mrs Debbi Jorgensen and Mr Robert Jones, Cllr Paraskos (NYCC), Cllr Myatt (HBC)

In Attendance: Mrs L Evely (Clerk).

Also present was two members of the public.

2018.014. **Election of Chairman to serve for the year 2018/2019:** Cllr Robinson proposed Cllr Scott. Cllr Meakin seconded. Cllr Scott elected Chairman.

2018.015. **Election of Vice-Chairman to serve for the year 2018/2019:** Cllr Meakin proposed Cllr Robinson. Cllr Kay seconded. Cllr Robinson elected Vice-Chairman.

2018.016. **Apologies for absence:** Cllr Wilkinson

2018.017. **Appointment of Representatives to Outside Bodies.** To appoint representatives to serve on the following bodies for the year 2018/2019:

2018.17.1. Village Hall Committee: Cllr Jorgensen, Cllr Jones

2018.17.2. Police Liaison Group: Cllr Jorgensen

2018.17.3. Yore Vision & Boroughbridge Walkers are welcome: Cllr Scott

2018.17.4. Children's Play Area: Cllr Meakin, Cllr Kay

2018.018. **To appoint Committees.** To consider creating committees of the Parish Council and to appoint members to them: nil

2018.019. **Annual Subscriptions.** To approve membership of the following organisations for the year 2018/2019:

2018.19.1. Yorkshire Local Councils Associations: all present approved

2018.19.2. York and North Yorkshire PFA: all present approved

2018.19.3. Community First Yorkshire: all present approved

2018.19.4. Campaign to Protect Rural England (CPRE) - £36: all present approved

2018.19.5. Any other organisation not listed above: to donate £100 to the North Yorkshire Air Ambulance this year.

2018.020. **Internal Auditor.** To confirm the appointment of Mr James Mackman as internal auditor for the year ended 31st March 2017: £80: all present approved

2018.021. **Statement of accounts.** To confirm and adopt the accounts and statement of balances for the year ended 31st March 2018, including the letter to the internal auditor regarding the review of effectiveness of the audit. To approve the accounting statements and annual governance statements on the Annual Return to be sent to the external auditors: all present approved

2018.022. **Date and Time of next meeting.** To note that the next Annual Meeting of the Parish Council will be on Wednesday 15th May 2019.

With there being no further business the meeting closed at 7.57pm

AGENDA

- 2018.023 **Apologies for absence:** Cllr Wilkinson
- 2018.024 **Declarations of Interest.** All Parish Councillors are Trustees of the Village Hall and declare their personal interests in the Village Hall. Members to indicate whether they will be declaring any other interests under the Code of Conduct: Cllr Robinson and Cllr Jones re:minute 2018.29.02 and 2018.29.03.
- 2018.025 **Minutes of the previous meeting.** To confirm the minutes of the meeting held on Wednesday 18th April 2018: The minutes were approved as a true and accurate record and signed and dated by the Chairman.
- 2018.026 **Public Participation.** Any member of the public present at the meeting may make representations, answer questions or give evidence in relation to the business to be transacted. Members of the council who have a prejudicial interest in relation to any item of business to be transacted may also speak in relation to that matter. *Please note that the Chairman will control this session and will exercise his discretion as to the amount of time allowed for public participation. No decisions are made at this part of the meeting – this will be done by the Council having heard and noted the representations made:*
- Mike Rampling wished to report the following items:
- 1) The road drain is blocked on Branton Lane between The Croft and Tarragoo.
 - 2) The footpath on Branton Lane running from The Avenue trees to Tarragoo has sunk and in general disrepair.
 - 3) The pothole has still not been repaired on the Village Green on the left handside going from the village hall across towards Carr Side Road.
 - 4) Pipers Pond needs dredging as a H&S issue (Cllr Robinson volunteered to get a quote to do this).
 - 5) Regarding the ongoing development at Abeokuta. Mr Rampling states that this is being built incorrectly. The builders have recently put an Italian type slate roof on which is shiny. Mr Rampling's neighbouring property 'Tarragoo' cannot look out of his kitchen window as it is blinding (sunspots) between the period of 1-6pm. Mr Rampling has written to the Planning department reporting this and requested for the clerk to also on his behalf.
- 2018.027 **Progress Reports.** To receive progress reports as follows:
- 2018.27.1 LDP Affordable Housing Site, Branton (minute 2012.074 refers): A bat survey is being carried out. It was reported that the planning officer Mr Andrew Siddall has left Harrogate Borough Council and it is not sure if a new officer has taken over his planning projects or reading up on the histories as he was dealing with all the large application currently on going within the village.
- 2018.27.2 The Free Landing: Cllr Robinson is still to obtain a quote for scalplings.
- 2018.27.3 Highways issues: see public participation and also to report the junctions of Broadgate/Boroughbridge Road, Marton/Galliver Lane, Whixley junction/Boroughbridge Road as all overgrown with vegetation blocking vehicular sight lines.
- a) NYCC – Boat Lane Grass Path: All the pipes are at Cllr Scott's home. Cllr Scott and Cllr Meakin will arrange a time when they can finish the work.
 - b) Moor Lane issues: no news
 - c) Queen Ethelburgas lighting update: ongoing no current news.
 - d) Pipers Pond: no news
- 2018.27.4 Tree Management: no news
- 2018.27.5 Commuted Sums: no news

2018.27.6 Fishpond conservation area a) proposal to discuss Mr Fred Jackson memorial: Cllr Scott is organising the new grant to 2 ridings. The clerk is to forward the proposal to the new clerk at Little Ouseburn Parish Council to obtain their views.

2018.27.7 Allotments: no news

a) Ian Jakulis, The Conservation Volunteers update: e-mail circulated. Tidying up the vacant allotment plot and doing a pond. TCV are also carrying out the Himalayan Balsam project along Ousegill Beck. The next grant will be submitted on the 11/06/18.

2018.27.8 Children's Play Area: The Cross Trainer and Roundabout are broken – Cllr Robinson will have a look and see if this can be fixed. a) to discuss the Dog Warden HBC, Dog Fouling Order/Dogs on a lead on the playing field: This has been arranged for them to attend Junes meeting.

b) Sovereign Playground Design and Quotation dated 2 June 2017: Ongoing – to hold meetings in the Committee room which will be booked through Paula Mitchell.

c) Cricket Club – update regarding the disposal of grass cuttings: Cllr Robinson has organised Websters.

2018.27.9 Development of land to houses and new Public House at Branton Green: no news

2018.27.10 Village Hall 'Disaster Plan': Socket and switch installed Cllr Meakin to check about the lead to the Generator. The £400 grant money was received from HBC towards this project with thanks to Cllr Paraskos.

2018.27.11 Neil Terrett e-mail dated the 31st May 2017 regarding a Neighbourhood Plan: carry on to the next agenda.

2018. 028 **Planning decisions notified by Harrogate Borough Council.**

2018.27.01 Mr and Mrs Grant, Orchards, Main Street, Great Ouseburn YO26 9RE DCPCDEC 6.80.78.G.FUL 18/00818/FUL Erection of first floor extension to the cottage and replacement windows and doors. Conversion of barn to create habitable first floor accommodation and alterations to fenestration: APPROVED Subject to conditions.

2018.27.02 Johnson Mowat Ltd, Rosecroft, Main Street, Great Ouseburn, YO26 9RG DCPCDEC 6.80.88.D.LB 18/00393/LB Listed Building consent for demolition of outbuildings within the curtilage of Rosecroft and refurbishment of retained buildings. Erection of detached dwelling with access to Main Street: APPROVED Subject to conditions

2018.27.03 Johnson Mowat Ltd, Rosecroft, Main Street, Great Ouseburn, YO26 9RG DCPCDEC 6.80.88.C.FUL 18/00392/FUL Demolition of outbuildings within the curtilage of Rosecroft and refurbishment of retained buildings. Erection of detached dwelling with access to Main Street. Change of use of land to form amenity area for dwelling: APPROVED Subject to conditions

To note any decisions received after publication of this agenda and prior to the meeting: none to date.

2018. 029 **Planning Applications**

2018.29.01 Mr & Mrs K Nellist Branton Grange, Pipers Lane, Great Ouseburn YO26 9RT 6.80.30.K.LB 18/01148/LB Listed building consent for the Modifications to living accommodation to include granny flat, new staircase, removal and erection of internal walls and installation of windows and doors: no objections.

2018.29.02 Venturi Homes Ltd, Land adjacent to OS Field 4119 Branton Lane, Great Ouseburn. 6.80.116.B.OUTMAJ 18/01752/OUTMAJ Outline planning application for up to 15 dwellings with access considered: The Parish Councillors wish to object due to the following reasons:

- The Seggans is an ancient wetland home to much wildlife including rare species for example such as Barn Owls, Badgers, Crested Newts, Bats and rare plant life.
- Due to the proposed access being on Seggans Road, this is shown that the road would be widened. The Councillors object to this as this forms part of the Conservation Village Green area.
- Due to the amount of proposed housing it would involve possibly 30+ cars using this junction which is not safe as the Village Hall junction is currently hazardous when pulling out.
- Drainage issues – The village has ongoing problems as already at full capacity and concerned the overflow will affect Ousegill Beck which is home to many rare and endangered plants and wildlife.
- This development is visually infringing on the historical view over the ancient wetland of the Seggans from the Conservation village green. This is against the Harrogates local policy.
- No access should be granted through The Avenue which can damage the Lime Trees with TPO'S on them.

- The large proposed increase in development within the village will change the culture of the village.
- There are not enough facilities within the village to support extra housing.

To consider any planning applications received after publication of this agenda and prior to the meeting:

2018.29.03 Land Comprising Field at 444027 462120 Branton Lane, Great Ouseburn DCPARISH 6.80.202.OUT 18/01751/OUT Outline planning application for the erection of 5 dwellings with access considered: The Parish Councillors do not wish to object or support the above application but wish to safeguard the following:

- 1) The Councillors wish for the ground level to be reduced so the proposed bungalows do not overlook adjacent properties due to the ground being raised up from the road level.
- 2) This section of road has a current problem of traffic speeding and is close to a hazardous bend. The Councillors would like a traffic calming scheme putting in place at this section.

2018.29.04 Mr D Maw 11 Townend Court, Great Ouseburn, York YO26 9RD DCPARISH 6.80.175.FUL 18/01838/FUL Installation of replacement PVCu windows and doors: no objections

2018.29.05 Yorvik Homes Ltd Abeokuta, Branton Lane, Great Ouseburn, York, YO26 9RT DCPARISH 6.80.1.C.DVCON 18/01136/DVCON Application for variation of Condition 2 (drawings) to allow for solar panels and boundary fencing of planning permission 17/00857/FUL – Erection of 1 dwelling, detached garage and formation of new vehicular access (revised scheme): The Parish Council objects to the solar panelling as may infringe on the street scene. The clerk is to resend Mike Ramplings photo regarding the Italian Roof tiles being shiny.

General items:

2018. 030 North Yorkshire County Council (Julie Blaisdale) letter dated 23.04.18 re: Consultation of North Yorkshire Archives Service: Parish Councillors are to respond directly by email if they wish to.

2018. 031 Harrogate Borough Council - Welfare Support Strategy Consultation (e-mail circulated 25.04.18) Councillors are to respond directly by email if they wish to.

2018. 032 Julia Mulligan, Police and Crime Commissioner for North Yorkshire - Appeal for North Yorkshire communities to have their say on rural crime consultation: Councillors are to respond directly by email if they wish to.

2018. 033 YLCA Consultation paper - Unauthorised development and encampments: Councillors are to respond directly by email if they wish to.

Items received after publication of this agenda and prior to the meeting:

2018. 034 CPRE letter dated 27th April re: Annual meeting to be held on 16.06.18 at 1pm. Councillors informed.

2018. 035 NYCC Mary Welch e-mail dated 18.05.18 Consultation letter for Renewal of Subsidised Local Bus Services in the area of Harrogate, Hambleton and Richmondshire in April 2019. Deadline for consultation is 13th July 2018: Councillors are to respond directly by email if they wish to.

2018. 036 **Questions from Councillors.** To consider questions from Councillors.

Cllr Robinson to obtain a quote for dredging Pipers Pond.

Cllr Jorgensen – GDPR – Clerk and Chairman currently processing.

2018.037.01 Harrogate Borough Council – Localism Act 2011 – Registration of Interests forms: handed out by the clerk and instructed to return to the clerk to make a copy.

2018. 037 **Statement of accounts for the period 1st April 2018 – 31st March 2019** To consider the statement of accounts for the current year and approve payments therein: Agreed as a true and accurate record.

P5/18	K Scott (123 Reg Flamingo crash domain renewal)	£23.98
P6/18	Unpaid cheque (Rayner allotment fee)	£51.00
P7/18	Unpaid item fee (See P6/18)	£4.00

Current account balance @ 14.05.18:	20,130.83
Deposit account balance @ 30.04.18:	1,412.15
Reserves account balance 14.05.18:	2,096.74
Less unrepresented cheques/transfer:	
Add unbanked receipts/transfers:	
Total:	23,639.72

- 2018.037.01 Edward Pearson invoice dated 25/04/18 Groundworks playing field. £26.11: Agreed to pay
- 2018.037.02 Steven J Dresser Electrical Contractors Ltd re: Village Hall Disaster Plan (Changeover switch for generator) £780.00 inc vat: Agreed to pay
- 2018.037.03 Brian Robinson-groundwork fuel receipts 23/03/18 £20.00 & 24/04/18 £20.00 = £40 Agreed to pay
- 2018.037.04 Ian Jakulis, TCV (The Conservation Volunteers) Fishpond Bridge meadow work estimate £5788.30 + vat (£6945.96) – estimate for grant

Finance items received after publication of this agenda and prior to the meeting:

2018.037.05 Nigel Roskilly Invoice dated 16.05.18 (Groundworks) £170: Agreed to pay

2018. 038 **General Circulation Correspondence received – for information only.** This was noted and passed for circulation by the clerk

2018.038.01 Rural News April 2018 from Community First Yorkshire (e-mail 25.04.18)

2018.038.02 NALC Chief Executive's Bulletin no. 18 (e-mail 08.05.18)

2018.038.03 Harrogate Borough Council - Parish Consultation meeting - 28 June 2018 (email 11.04.18)

2018.038.04 HAGS.CO.UK leaflet

2018.038.05 Clerk & Councils Direct May 2018 issue 117

2018. 039 **Reports from representatives.** To receive reports from the Council's representatives on the following organisations:

2011.39..1. **Village Hall Committee:** Beer Festival spills have caused some floor damage. No meeting next month

2011.39..2. **Police Liaison Group:** no news

2011.39..3. **Yore Vision:** no news

2018. 040 **Matters for inclusion on the next Agenda:** nil

2018. 041 **Date and Time of next meeting.** To confirm that the next meeting of the Council will be held on Wednesday 27th June 2018 at 7.30 p.m. in the Village Hall, Great Ouseburn. p.m.

With there being no further business the meeting closed at 9.40pm